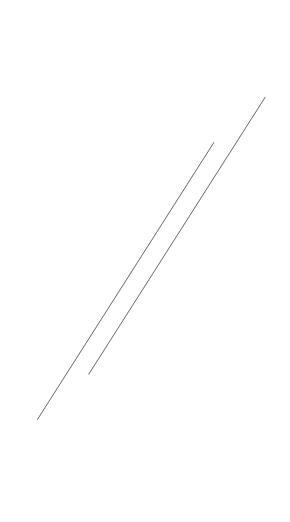




# **PRIVACY**POLICY

ConstruGomes Engenharia







The Privacy Policy applies to data collected and processed by **ConstruGomes, Engenharia S.A.**, in the contractual relationship with its employees, job applicants, suppliers and clients.

#### // Personal data

«Personal data» means any information relating to an identified or identifiable person. In turn, the person susceptible of being identified, directly or indirectly, especially through a referrer such as name, location data, specific elements of physical or physiological integrity, etc., is considered identifiable.

The specific types of personal data processed by **ConstruGomes, Engenharia S.A.**, are related to recruitment and contracting of personnel, and supplier and client relationships. For recruitment purposes, name, age or date of birth, civil identification number, NIF, NISS, address, email address, telephone and mobile phone number, professional experience, photograph, among others, are collected. Within the scope of supplier and client relationships, names and telephone numbers may be collected.

This Privacy Policy applies to all personal information provided to us.

## Basis and purpose for processing personal data

ConstruGomes, Engenharia S.A. collects and processes personal data for the following purposes:

- // Compliance with legal obligations;
- // Response to contacts and spontaneous applications;
- // Instruction of application or recruitment processes;
- // Commercial relations with suppliers and clients.

The use of the aforementioned information for the purposes indicated will always be carried out in accordance with legal requirements and with explicit consent, where applicable.



#### Sharing, disclosure and security of personal data

**ConstruGomes, Engenharia S.A.** only shares personal data with third parties if it has legal grounds to do so, such as consent from the data owner, or the fulfilment of legal obligations.

Outside of these situations, we do not transmit, sell or exchange your personal data with third parties, which will only be stored and processed within the technological infrastructure of the company whose security measures are guaranteed by our Information Technology services.



### Data subjects' rights in relation to data

The data subject has the right to request **ConstruGomes, Engenharia S.A.** to access personal data concerning him or her, to rectify or delete it, to observe the limitation of the processing of his or her data, and to request data portability when technically possible. The data subject may oppose the processing or withdraw, at any time, the consent previously given.

### How long we keep your information

We will keep the information collected for the duration of the business relationship with employees, suppliers and clients. When there is no legitimate reason for storing personal data (for example, in cases where you exercise your right to be forgotten), it will be deleted or anonymised.







